

The HWRC Sheffield permit scheme

Sheffield's five Household Waste Recycling Centres (HWRCs) are provided for Sheffield householders, to dispose of waste from their own home. Veolia and Sheffield City Council operate a vehicle permit system to prevent the illegal disposal of trade waste on site.

If you are a resident of Sheffield and you wish to visit a site with a van or a trailer, you will need either a permit or approval for a one-off visit. Luton box vans, pick ups (excluding 4x4s), long wheel based transit vans and twin axled vehicles are not allowed access to any of the sites.

The sites cannot accept trade waste, which must be disposed of using a licensed facility meeting Duty of Care requirements. If you are carrying out renovation or construction work, a skip should be hired.

Depositing trade waste at the sites is a criminal offence under the Environmental Protection Act 1990 and could result in a £50,000 fine and/or two years imprisonment.

How to apply for a permit

If the only vehicle in your household is a van or you wish to bring a trailer on site, you can apply for a permit. It's easy to apply for a permit, just contact Veolia for an application form from: www.veolia.uk/sheffield. You will need to nominate the site you wish to use, agree to our terms and conditions and provide copies of your vehicle registration document (V5) and a recent utility bill.

If your application is successful, you will receive a permit for 12 visits to your nominated site. Each household is entitled to a maximum of 12 visits per year.

To apply call: 0114 273 4567 or email: sheffieldenquiries@veolia.co.uk

How to apply for a one-off visit

If your van is not the only form of transport in your household or if you wish to visit a site with a van that is not registered to your address, you can apply for a one-off visit. It's easy to apply for a one-off visit, just call Veolia and provide your name, address, vehicle details and waste type. One-off visits are provided for those occasions, such as house moves where you have more waste than you can fit in your car.

To apply call: 0114 273 4567

Vehicle permit FAQs

What if I lose my permit?

Replacement permits can be requested by contacting our Call Centre on: 0114 273 4567. There is a charge of £10 for covering the cost of replacing your permit.

How long will it take for my permit to be processed?

Your application will take up to 10 working days to be processed. If you have applied for a permit and wish to find out at what stage your application is at, please contact our Call Centre on: 0114 273 4567 or email: sheffieldenquiries@veolia.co.uk

What if I have not received my permit yet but want to take a van/trailer on site?

You will not be able to gain access to any HWRC in Sheffield without a valid permit or approval for a 'one-off visit'.

What happens if I use all my 12 permits in less than 12 months?

The permit allows you to access your nominated HWRC on twelve occasions in any twelve month period. Once you have used up your 12 visits you will not be able to access any of the HWRCs in Sheffield in your van or with your trailer until the twelve month period has passed. You may apply for a new permit once the twelve month period has passed.

What happens when my permit has expired and the twelve month period has passed, how do I get a new permit?

Please contact us using the contact details below.

I have a van and a car. Can I have a permit?

As your van is not the only form of transport in your household, we are unable to supply you with a permit. However, you can apply for a 'one-off visit' when using your van.

**To apply for your permit call: 0114 273 4567
or email: sheffieldenquiries@veolia.co.uk**

This document can be made available in your language and in alternative formats, such as: Braille, large print, electronic and audio-tape versions.

Contact us on: **0114 273 4567**, minicom: **0114 228 2577**,
email: sheffieldenquiries@veolia.co.uk
www.veolia.co.uk/sheffield



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Household Waste Recycling Centres

Your guide to the permit scheme





Vehicles **NOT** allowed on site



Luton box vans, pickups (excluding 4x4s), Long Wheel Base transit vans and twin axled vehicles



Vehicles allowed on site **WITH** a permit



4x4s with pickups, small vans, Short Wheel Base transit vans, mini buses and cars with trailers



Vehicles allowed on any site **WITHOUT** a permit



Cars, camper vans, estate cars, people carriers and 4x4s without pickups



For opening times please visit: www.veolia.co.uk/sheffield or call us on: **0114 273 4567**

